

AGENDA

Administration & Rules Committee

**Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549**

January 27, 2015, Room 112, 8:30 a.m.

Committee Members

James Braughler, Vice Chair; Jennifer Hanneman; Steve Nass, Secretary; Amy Rinard, Chair; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. Approval of the November 26, 2014 Administration & Rules Committee meeting minutes
7. Correct and Approve the December 9, 2014 County Board meeting minutes
8. Communications
9. Update - Task Force on County Government Organization and Operations
10. Discussion and possible action on improving the procedure for having two public comment periods during County Board
11. Discussion and possible action on Ordinance 2014-30 "In regard to County committees, boards, commissions or other bodies, (1) amend Board Rules regarding procedure for election of officers and (2) create section allowing chair to maintain reasonable control of public comment" referred back to the committee by the County Board.
12. Discussion and possible action on newspaper contract cost and charges for formatting
13. Discussion of policy for commemorative plaques in county facilities
14. Discussion and possible action on records retention and social media
15. Discussion and possible action on resolutions, letters or reports from other governmental agencies
16. Review and discuss agreement with Southeast Wisconsin Regional Planning Commission
17. Review Financial Reports
 - a. County Administrator
 - b. Clerk of Courts
 - c. Corporation Counsel
 - d. County Board
 - e. Register of Deeds
18. County Administrator's monthly report
19. Tentative Future Meeting and Agenda Items (February 25, 2015)
All meetings in Room 112 at 8:30 a.m. unless noted
20. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.